

FAIRPLAY OUTDOOR EDUCATION CENTRE RISK ASSESSMENT

ORIENTEERING – Tiptree Heath

HAZARD	AT RISK	DEGREE OF RISK	ACTION TO CONTROL RISK	COMMENTS
RUNNING OUT ONTO ROADS	CLIENT	MEDIUM	<ul style="list-style-type: none"> Inform the group that the exercise is within the boundary of the Heath area. Group members will be briefed about map reading. Organise adults to be within woods whilst activity is in progress. 	
WATER <ul style="list-style-type: none"> Drowning Hypothermia 	CLIENT	LOW MEDIUM	<ul style="list-style-type: none"> Ensure all young people know the dangers of water and instructed not to go near ponds. Ensure a group leader is stationed within the area and using radios if appropriate. 	
GENERAL INJURIES / ILLNESS	CLIENT	LOW	<ul style="list-style-type: none"> First aid kit to be carried. First aider to be present on activity. Ensure group members know where instructor is stationed. Advise group of injury procedures if one occurs. Ensure medical conditions are known and appropriate medication carried. 	

MISSING GROUP/PERSON	CLIENT	LOW	<ul style="list-style-type: none"> • Ensure group is confident with map reading and has map. • Centre staff monitor group's progress at regular intervals and ensure a head count is taken before leaving the site. • Brief group on emergency procedures. • Ensure group can contact adults easily. Group leader to have radios if appropriate. • Unaccompanied groups to carry a 2-way radio. • Account for and return remainder of group to Barge • Place remainder of group under supervision of a responsible adult. • A member of the management team must be contacted if emergency services are called. • A search (on foot / by mini bus) to be carried out to locate missing group/person. 	
TRAVEL TO SITE - Use of mini-bus	INSTRUCTOR CLIENT GENERAL PUBLIC	LOW	<ul style="list-style-type: none"> • All vehicles receive regular safety checks. • All drivers have authorisation from Centre management to drive a mini-bus. • Visiting staff member accompanies driver. • All passengers must wear seat belts correctly at all times. 	
CHILD PROTECTION	CLIENT INSTRUCTOR	LOW	<ul style="list-style-type: none"> • Avoid any contact that may be misinterpreted by another person. • Avoid being alone with a young person. • Advise young people to be cautious towards strangers. • All young people to work in small groups. 	

ANIMALS <ul style="list-style-type: none"> - Dogs - Faeces - Ponies 	CLIENT INSTRUCTOR	LOW	<ul style="list-style-type: none"> • Group members instructed not to interact with dogs. • Group members advised not to touch dog faeces. • Group members to stay away from ponies. 	
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This risk assessment is reviewed annually or earlier if necessary