

## FAIRPLAY OUTDOOR EDUCATION CENTRE RISK ASSESSMENT

### Canoeing, Sit On Top Kayaking, Rafted Canoeing (Sanford Lock)

HAZARD	AT RISK	DEGREE OF RISK	ACTION TO CONTROL RISK	COMMENTS
<b>DROWNING</b>	<b>INSTRUCTOR</b>  <b>CLIENT</b>	<b>LOW</b>	<ul style="list-style-type: none"> <li>Buoyancy aids to be worn - correct size properly fitted and checked by Instructor</li> <li>All instructors to hold a British Canoeing Paddle Sport Instructor, Level 2 Coach or above.</li> <li>Close supervision of all participants. The Line of sight of all boats will be maintained by the Instructor.</li> <li>Qualified First Aider on Instruction Team.</li> <li>Group members are briefed before going afloat re. capsize drill or what to do if they enter the water.</li> </ul>	
<b>HYPOTHERMIA</b>	<b>INSTRUCTOR</b>  <b>CLIENT</b>	<b>LOW / MEDIUM</b>	<ul style="list-style-type: none"> <li>Blankets are carried in the minibus, to use with any students who get wet on the session for the journey back to the centre.</li> <li>With novice paddlers, we will raft open canoes in winter conditions.</li> <li>With novice paddlers only use sheltered, confined areas/stretchers of water.</li> <li>Wet suits and/or waterproofs can be provided in cold weather.</li> <li>All instructors hold a British Canoeing Paddle Sport Instructor, Level 2 Coach or above.</li> <li>Qualified First Aider on Instruction Team.</li> </ul>	

<b>PHYSICAL INJURY</b>	<b>INSTRUCTOR</b> <b>CLIENT</b>	<b>MEDIUM</b>	<ul style="list-style-type: none"> <li>• Ensure group members have adequate footwear.</li> <li>• Stress the importance of handling the paddle safely.</li> <li>• Helmets to be worn at the discretion of the Instructor in Charge of the session.</li> <li>• Ensure buoyancy aids are worn.</li> <li>• Stress the need for care when Disembarking.</li> <li>• Demonstrate the correct method of carrying/launch the craft.</li> <li>• All instructors hold a British Canoeing Paddle Sport instructor, Coach Level 2 or above. Qualified First Aider on Instructional Team.</li> </ul>	
<b>ILLNESS</b>	<b>INSTRUCTOR</b> <b>CLIENT</b>	<b>MEDIUM / LOW</b>	<ul style="list-style-type: none"> <li>• Avoid water with known pollution problem.</li> <li>• Ensure cuts/open wounds are dressed before activity. All group members advised to wash hands after the session. If anyone enters the water they are advised to shower.</li> <li>• Discourage deliberate capsizes.</li> <li>• Medical ailments of staff/Group members to be found on the consent forms.</li> <li>• All instructors hold a British Canoeing Paddle Sport Instructor, Level 2 Coach or above.</li> <li>• Qualified First Aider on Instruction Team.</li> </ul>	
<b>WHERE NUMBER EXCEEDS B.C.U. GUIDELINES</b>	<b>INSTRUCTOR</b> <b>CLIENT</b>	<b>LOW</b>	<ul style="list-style-type: none"> <li>• Technical expert will advise.</li> <li>• The level of competency of the coach</li> <li>• The suitability of the group.</li> <li>• The nature of location of session.</li> <li>• Suitable weather/environment conditions.</li> <li>• The availability of assistant adult leaders.</li> </ul>	

<b>COLLISION CANAL TRAFFIC</b>	<b>INSTRUCTOR</b>  <b>CLIENT</b>	<b>MEDIUM / LOW</b>	<ul style="list-style-type: none"> <li>• Inform group of canal traffic and give instructions on how to</li> <li>• position canoe/kayak</li> <li>• Brief group on the importance of avoiding stationary boats/vessels.</li> </ul>	
<b>CROSSING OVER ROAD</b>	<b>INSTRUCTOR</b> <b>CLIENT</b>	<b>LOW</b>	<ul style="list-style-type: none"> <li>• Instructor to supervise crossing of road whilst carrying out portage</li> </ul>	
<b>ANGLERS</b>	<b>INSTRUCTOR</b>  <b>CLIENT</b>	<b>LOW</b>	<ul style="list-style-type: none"> <li>• Group made aware of how to spot and avoid fishing lines</li> <li>• Explain to group how to communicate when anglers lines spotted</li> <li>• Watch for hooks dangling overhead</li> </ul>	
<b>SHOOTING WEIRS</b>	<b>INSTRUCTOR</b>  <b>CLIENT</b>	<b>LOW</b>	<ul style="list-style-type: none"> <li>• Technical expert will advise.</li> <li>• The level of competency of the coach.</li> <li>• The suitability of the group.</li> <li>• Level 2 Coach completed site-specific training.</li> <li>• The nature of location of session.</li> <li>• Controlled ratio on the water. 1 instructor to 5 students.</li> <li>• Suitable weather/environmental conditions.</li> <li>• Site-specific weirs.</li> <li>• The availability of assistant adult leaders.</li> </ul> <p>Only done in summer conditions.</p>	Level 3 or approved Level 2 coach

**This risk assessment is reviewed annually or earlier if necessary**