

FAIRPLAY OUTDOOR EDUCATION CENTRE RISK ASSESSMENT

Fairplay House Accommodation

HAZARD	AT RISK	DEGREE OF RISK	ACTION TO CONTROL RISK	COMMENTS
FIRE	CLIENT INSTRUCTORS	LOW MEDIUM	<ul style="list-style-type: none"> Pupils to be made aware of emergency and security procedures immediately upon arrival, including fire escape routes and exits (fire evacuation practice may be appropriate) Staff to confirm all exit routes are clear and escape doors operate on arrival and at regular intervals throughout the stay and that firefighting equipment is in good condition. 	
SLIPS, TRIPS AND FALLS	CLIENT INSTRUCTORS	MEDIUM LOW	<ul style="list-style-type: none"> Ensure group members have adequate footwear. No running within house 	
ELECTROCUTION	CLIENT INSTRUCTORS	LOW	<ul style="list-style-type: none"> Electrical equipment used by staff and pupils to be visually inspected prior to use and taken out of service or brought to the attention of the proprietor if faulty. 	

ABDUCTION / PERSONAL SAFETY	CLIENT	LOW	<ul style="list-style-type: none"> • Pupils to be made aware of out of bounds areas on arrival and ground rules to be adhered to. • If windows do not have restrictors fitted, pupils must be made aware of safety and security dangers of opening windows. • Pupils not to leave rooms once they have been checked in for the evening. • Pupils to be instructed not to open room doors to anyone unless they know who is there. • After final check in, staff must patrol areas where students are sleeping until pupils are settled. 	
ENTRAPMENT OR ENTANGLEMENT IN MACHINERY OR EQUIPMENT	CLIENT INSTRUCTORS	LOW	<ul style="list-style-type: none"> • Staff/pupils not to use or interfere with mechanical equipment unless provided for their use and specific information and instruction has been given. The equipment must be inspected prior to each use. 	
USE OF HOT EQUIPMENT - BURNS, SCOLDS ETC	CLIENT INSTRUCTORS	LOW	<ul style="list-style-type: none"> • Staff must be instructed on the safe use of equipment prior to using hot equipment for cooking or preparing snacks/meals. Training must also detail how to shut off equipment in the event of an emergency. 	

This risk assessment is reviewed annually or earlier if necessary